

Peachtree City Water and Sewerage Authority
Minutes of Regular Meeting
February 2, 2015
6:30 p.m.

The Peachtree City Water and Sewerage Authority met in a regular session Monday, February 2, 2015 at 6:30 p.m. in the conference room at the John W. Gronner Administrative Center.

Bill Holland, Chairman, led the meeting with the pledge of allegiance. Authority board members present were: Phil Mahler, Vice-Chairman, John Dufresne, Secretary/Treasurer, Wes Saunders, Paul Gagliano and board alternate Glen Adams. WASA staff present included: Stephen Hogan, General Manager, Susan Lee, Keisha Thorpe, Lynda Price and Nathan Brooks. Also in attendance: David Irwin of Mauldin & Jenkins, LLC.

PUBLIC COMMENT – There were no public comments.

ANNOUNCEMENTS, AWARDS, SPECIAL RECOGNITION

Stephen Hogan informed the board about an upcoming local event that is to include a presentation of the documentary *Who Owns Water* followed by a discussion of Georgia's current water policies.

AUTHORITY MEMBER'S REPORT

John Dufresne requested an update on the number of customers receiving electronic billing. Mr. Hogan informed the board that currently less than 400 accounts of the approximately 10,600 WASA customers utilize electronic billing. Mr. Dufresne requested a monthly report as more customers utilize the service.

GENERAL MANAGER'S REPORT

Stephen Hogan reviewed the monthly charts including revenues and expenditures. He followed with a construction report that included information on the upcoming pre-construction meeting for Lift Station 38 and the current status of the Pebblestump Area Rehabilitation Project. Lastly, Mr. Hogan mentioned that as a result of the January 21st workshop, WASA has received documentation on three facilities to analyze on behalf of the City.

MINUTES

The January 21, 2015 Workshop Meeting Minutes and the amended January 5, 2015 Regular Meeting Minutes were approved by a motion made by Phil Mahler and seconded by Wes Saunders. The motion passed unanimously.

OLD AGENDA ITEMS – There were no old agenda items.

NEW AGENDA ITEMS

02-15-01 – Discussion/Presentation of FY 2014 Financial Audit - David Irwin of Mauldin & Jenkins, LLC gave a report on the FY 2014 Audit. WASA received a clean audit with no findings. Mr. Irwin also assured the board that WASA is in excellent financial position.

02-15-02 – Designate Renewal & Extension Funds (R&E) for Rockaway Electrical Control Wiring Repair - The general manager and staff recommended the following: 1) the board designates \$85,000

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from funds on deposit in the Renewal and Extension fund for the purpose of performing Rockaway wiring repairs, 2) the board authorize the general manager to issue a purchase order to Bryant Electric, Inc. in the amount of \$39,540.00 for recommended wiring repairs, and 3) the board authorize the general manager to purchase additional items as they become necessary to effect appropriate repair of the facility. Wes Saunders made a motion to designate funds from the Renewal and Extension fund for Rockaway Electrical Control wiring repair including all three staff recommendations. The motion was seconded by Phil Mahler and passed unanimously.

02-15-03 – Discussion of Manhole Rehabilitation – Phil Mahler made a motion to amend (increase) the budget in the amount of \$265,000.00 to allow completion of all “D” condition manholes and one hundred “C” condition manholes. The motion was seconded by John Dufresne and passed unanimously.

02-15-04 – Discussion of General Manager Spending Authority – The current General Manager Spending Authority Resolution was adopted on June 2, 2014. Phil Mahler requested a discussion to reconsider the current Resolution. Phil Mahler made a motion that the General Manager of the Authority has full authorization to make expenditures for the normal day to day and monthly operations of the Authority if said expenditures are within the amounts in the approved annual budget; and the General Manager of the Authority has the full authorization to make expenditures of up to \$50,000.00 for capital expenditures and items included as part of the Renewal and Extension Fund in the Authority’s approved annual budget. Any expenditure of over \$50,000.00 must be presented to and approved by the Authority members. The motion was seconded by John Dufresne and passed unanimously.

02-15-05 – Discussion of 5-year Plan – A board appointed sub-committee (Holland, Gagliano and board alternate Adams) conferred with WASA GM Stephen Hogan to begin development of a 5-year Master plan. A comprehensive presentation was given by Glen Adams outlining the Board Planning Team’s (BPT) conclusions and recommendations. Based on the BPT’s recommendations, Paul Gagliano made a motion that Stephen Hogan be authorized to seek an RFQ/RFP from a number of firms at a minimum three to four. Stephen would then rank order those firms and make a recommendation to the board and bring that back to us (the board) with the estimated cost for further discussion. The motion was seconded by John Dufresne and passed unanimously.

EXECUTIVE SESSION - There were no items for Executive Session.

ADJOURN

A motion was made by Phil Mahler to adjourn. The motion was seconded by Paul Gagliano and passed unanimously. The meeting adjourned at 8:07 p.m.

Chairman

Attested by _____