

Peachtree City Water & Sewerage Authority
Regular Meeting
Tuesday, January 16, 2024
8:30 a.m.

- I. Pledge of Allegiance
- II. Oath of Office
- III. Election of Officers
- IV. Public Comment
- V. Minutes

November 30, 2023 – Regular Meeting Minutes
December 12, 2023 – Special Called Meeting Minutes

- VI. Reports
 - A. Authority Members
 - B. General Manager
- VII. Quarterly Financial Report
- VIII. Budgeted Expenditure Approval
 - a. Storage Server Project
- IX. Executive Session – Real Estate, Personnel, Potential Litigation
- X. Adjourn

** Location of meeting is Peachtree City Water & Sewerage Authority at 1127 Hwy. 74, South **

NOTE: This agenda is subject to change up to twenty-four hours prior to the scheduled meeting.

A quorum of City Council will be in attendance.

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, Suzanne Brown, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a **Board Member for the Peachtree City Water and Sewerage Authority** for the County of Fayette, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

Suzanne Brown
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this 16th day of January, 2024

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, Laura Johnson, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a **Board Member for the Peachtree City Water and Sewerage Authority** for the County of Fayette, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

Laura Johnson
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this 16th day of January, 2024

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

Peachtree City Water and Sewerage Authority

November 30, 2023

The Peachtree City Water and Sewerage Authority held its monthly meeting on Thursday, November 30, 2023, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Mike King, Treasurer/Secretary Frank Destadio, Board Member Phil Prebor, Board Member Clint Holland, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), and Mr. Chris Miller (Cpak Technology Solutions).

Ms. Learnard called the meeting to order at 8:30 am. The meeting began with the Pledge of Allegiance.

Ms. Learnard opened the meeting up for public comment. There were no public comments.

Ms. Learnard asked for a motion to approve the October 17, 2023 regular meeting minutes. Mr. King made a motion to approve the October 17, 2023 regular meeting minutes, seconded by Mr. Destadio. Motion carried.

Mr. Prebor and Mr. King provided some parting comments since their terms will be ending at the end of the year. Mr. Prebor stated that growth will happen, and the Authority should keep that in mind when making decisions. Mr. Prebor stated it had been a pleasure working with everyone. Mr. King stated it has been a pleasure serving on the Board since July 2018; and that decision was one of the most profound decisions by the Board. Mr. King suggested the new Board consider bringing the Authority under the City as an Enterprise fund. Mr. Destadio provided commentary stating this approach would need to be carefully managed, especially from a financial standpoint. Mr. Dan Davis stated this approach could provide for some synergies (HR/benefits, vehicle maintenance, cross-trained staff, etc.), however there would be some competing priorities for funding. Mr. Holland stated this approach might have some financial benefit, but management and decision making should be considered. Mr. Destadio stated it was a pleasure working with both Mr. King and Mr. Prebor. Mr. Dan Davis stated Mr. Prebor and Mr. King have been part of accomplishing a lot over the past five years, and they will be missed. Mr. Dan Davis presented Mr. Prebor and Mr. King with recognition plaques for their service.

Mr. Dan Davis provided a General Manager report and provided an update on sludge, stating 55 gallons of sludge was sent for testing with the sludge dryer system that is under consideration, which was successful. The next step is to bring equipment onsite to run a pilot test. Mr. Dan Davis stated testing and planning is scheduled for 2024, with design in 2025, EPD permitting in 2026, and bidding in 2027. Mr. Dan Davis described the equipment needs, drying process, and project/system implementation. Mr. Dan Davis stated this system will reduce the solids by 90% and generate Class A sludge.

Mr. Holland made a motion to approve the Mauldin & Jenkins Engagement Letter for the Audit, seconded by Mr. King. Motion carried. Mr. Holland suggested management look at a third-party cyber security audit.

Mr. Dan Davis discussed the Employee Handbook and stated the changes proposed are clarifications (there are no substantive changes), and Mr. Charlie Hawkins (the Authority labor attorney) has reviewed/approved these edits. Mr. King made a motion to approve the Employee Handbook, seconded by Mr. Destadio. Motion carried.

Mr. Destadio made a motion to approve the Stake Fence Location Work Authorization, seconded by Mr. Holland. Motion carried.

Mr. King made a motion to cancel the December 19, 2023 Meeting, seconded by Mr. Prebor. Motion carried.

Ms. Learnard asked for a motion to adjourn into Executive Session for the purpose of Personnel, Potential Litigation, and Real Estate. The motion was made by Mr. King and seconded by Mr. Holland. Motion carried. The meeting was adjourned into Executive Session at 8:59 am.

The meeting was reconvened at 9:38 am.

Mr. King made a motion to ratify the \$11,000 check for payment of an EECO violation from the EPD, seconded by Mr. Holland. Motion carried.

Ms. Learnard asked for a motion to adjourn. The motion was made by Mr. Prebor and seconded by Mr. King. Motion carried. The meeting was adjourned at 9:38 am.

Chairman – Kim Learnard

Treasurer/Secretary – Frank Destadio

Peachtree City Water and Sewerage Authority

December 12, 2023

The Peachtree City Water and Sewerage Authority held a Special Called meeting on Tuesday, December 12, 2023, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Mike King, Board Member Phil Prebor, Board Member Clint Holland, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), and Mr. Chris Miller (Cpak Technology Solutions). Treasurer/Secretary Frank Destadio was absent.

Ms. Learnard called the meeting to order at 10:02 am. The meeting began with the Pledge of Allegiance.

Mr. Dan Davis discussed the Animal Shelter Pump Station installation. Mr. Dan Davis stated the pump purchase was previously approved. The installation quote from the on-call contractor is \$125,000 (budgeted at \$49,000). The Animal Shelter is set to open on January 22, 2024. Mr. Dan Davis stated the second quote received for installation was higher than the first. Mr. Dan Davis stated that Mr. Loren Yarbrough, Collection System Supervisor, suggested that we not consolidate the existing pump station, leave it in place, and add a new pump station not connected to the Administration building in order to reduce the costs. The new pump station could be connected at a later time. Mr. Dan Davis requested the Board approve him to spend up to \$100,000 to install the pump station. Mr. King made a motion to approve Mr. Dan Davis spending up to \$100,000 for installation of the Animal Shelter Pump Station, seconded by Mr. Holland. Motion carried.

Ms. Learnard asked for a motion to adjourn. The motion was made by Mr. Holland and seconded by Mr. King. Motion carried. The meeting was adjourned at 10:07 am.

Chairman – Kim Learnard

Treasurer/Secretary – Frank Destadio



Quarterly Financial Report
December 31, 2023

PCWASA Cash Account Balances
December 31, 2023

1111 Revenue Operating Account	\$ 6,892,292
1112 Sinking Fund Account	\$ 1,575,733
1113 Renewal & Extension Account	\$ 9,069
1114 Capital Fund Account	\$ 7,596
1320 Georgia Fund One	\$ 3,961,457
	<u>\$ 12,446,147</u>

Peachtree City Water and Sewerage Authority
Financial Report
For the Fiscal Year Ending on September 30, 2024
First Quarter Ending on December 31, 2023

	FY 2024 APPROVED BUDGET	FY 2024 ACTUAL/ ENCUMBRANCES	% Used YTD
Revenues - Rate	\$9,796,500	\$2,550,365	26.03%
Revenues - Fee	\$1,151,500	\$270,997	23.53%
American Rescue Plan Funding	\$5,567,207	-	
Fund Balance	\$3,722,965	-	
Operating Fund Revenues	\$20,238,172	\$2,821,362	
Salaries, Wages, & Benefits	\$3,572,400	\$641,312	17.95%
Materials, Supplies, & Services	\$3,852,150	\$782,589	20.32%
Operation Expenditures	\$7,424,550	\$1,423,901	19.18%
Operating Surplus (Deficit)	\$12,813,622	\$1,397,461	
Oper Trfr-Sinking Fund	\$1,593,300	-	0.00%
Oper Trfr-Ren & Ext	\$350,000	-	0.00%
Oper Trfr-Capital	\$10,712,307	\$560,371	5.23%
Sub-Total	\$12,655,607	\$560,371	4.43%
Total All Expenditures	\$20,080,157	\$1,984,272	
Net Surplus (Deficit)	\$158,015	\$837,090	
Other Income (Expenditures)	\$0	\$0	
Total Surplus (Deficit)	\$158,015	\$837,090	

Percentage into Budget Year: 25%

*Preliminary and unaudited



Quote

Date	Quote #	Account Manager
Dec 11, 2023	CPKQ36889-B	Christin Lepore

Quote Prepared For:

Philip Abbott
Peachtree City Water & Sewerage
Authority
1127 Highway 74 South
Peachtree City, GA 30269

Issue Purchase Order to:

Cpak Technology Solutions
133 Main Street
LaGrange, GA 30240
Fax: 706-298-4537
E-mail: sales@cpak.com
FED ID # 58-1623505

Qty	Part Number	Description	Unit Price	Extended Price
12 Core Prod - Migrations - 1 Year				
3	CHA-1-18	XEON SP CPU 3X HDD HC1350 CPNT CHASSIS	\$10,395.00	\$31,185.00
1	ADTM-PROMO-20	PROMO SCALE COMPUTING MOVE POWESVCS WINDOWS/LINUX SERVERS ONLY	\$995.00	\$995.00
24	RAM-1-0E	64GB DDR4 3200 MHZ RDIMM 64GB CPNT DDR4 RDIMM	\$0.00	\$0.00
3	SSD-1-05	3.84TB 3.5IN SATA SSD 3.84TB INT 3.5IN SATA SSD	\$0.00	\$0.00
9	HDD-1-04	8TB 3.5IN SAS HDD 8TB 3.5IN SASCPNT HDD	\$0.00	\$0.00
3	NIC-1-0E	INTEL E810-XXVDA4 SFP28 4PORT CTLR 10/25GB	\$0.00	\$0.00
3	QSRN-NR	NO INSTALL REMOTE SUP USER DOESSVCS NOT NEED QSRN	\$0.00	\$0.00
3	CPU-1-13	XEON GOLD 5317 3.0G 12C/24T CHIP 2933MT/S	\$0.00	\$0.00
3	HCOS-S-1-12C	1 YR LICS AND SW LICS SC//HYPERCORE - 12C STANDARD	\$6,620.00	\$19,860.00
Support Term: 1/30/2024-1/29/2025				
1	HW-1	1YR HW WARRANTY SVCS	\$790.00	\$790.00

This quote includes a 3.5% cash discount. If you wish to order on a credit card, please contact us for a revised quote.

Pricing and availability may change. Please contact Cpak for current information.

Cpak Technology Solutions
133 Main Street - LaGrange, GA 30240
Phone: 706-883-7664 Fax: 706-298-4537 E-mail: sales@cpak.com

Qty	Part Number	Description	Unit Price	Extended Price
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Support Term: 1/30/2024-1/29/2025

Acronis - 1 Year

3	ABAU	ACRONIS BACKUP ADV PERNODE LICS	\$1,999.00	\$5,997.00
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Support Term: 1/30/2024-1/29/2025

1	QQCK-ABAU	ACRONIS BACKUP QUICKSTART LICS POWERED BY SCALE COMPUTING	\$1,094.00	\$1,094.00
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Pricing valid 12/29/23

Project Pricing:

1	Cpak Services	Cpak Professional Installation Services	\$15,000.00	\$15,000.00
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1	Shipping	Shipping & Handling	\$0.00	\$0.00
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SubTotal	\$74,921.00
Tax	\$0.00
Grand Total	\$74,921.00

This quote includes a 3.5% cash discount. If you wish to order on a credit card, please contact us for a revised quote.

Pricing and availability may change. Please contact Cpak for current information.

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