

Peachtree City Water & Sewerage Authority
Regular Meeting
Agenda
Tuesday, February 10, 2026
8:30 a.m.

I. Pledge of Allegiance

II. Oath of Office

III. Election of Officers

IV. Public Comment

V. Minutes

December 16, 2025 – Regular Meeting Minutes

December 29, 2025 – Special Called Meeting Minutes

VI. Reports

A. Authority Members

B. General Manager

VII. Industrial Pretreatment Work Authorization from ISE

VIII. 2026 Long-Term Monitoring Work Authorization from ISE

IX. Quarterly Financial Report

X. Executive Session – Real Estate, Potential Litigation

XI. Adjourn

**** Location of meeting is Peachtree City Water & Sewerage Authority at 1127 Hwy. 74, South ****

NOTE: This agenda is subject to change up to twenty-four hours prior to the scheduled meeting.

A quorum of City Council will be in attendance.

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, Michael David Polacek, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a **Board Member for the Peachtree City Water and Sewerage Authority** for the County of Fayette, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

Michael David Polacek
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this 10th day of February, 2026.

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

Peachtree City Water and Sewerage Authority

December 16, 2025

The Peachtree City Water and Sewerage Authority held its monthly meeting on Tuesday, December 16, 2025, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Clint Holland, Treasurer/Secretary Laura Johnson, Board Member Suzanne Brown, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. Josh Thomas (Cpak Technology Solutions), and Mr. Davis Ozier (ISE).

Ms. Learnard called the meeting to order at 8:30 am. The meeting began with the Pledge of Allegiance.

Ms. Learnard opened the meeting up for public comment. There were no public comments.

Ms. Learnard asked for a motion to approve the September 16, 2025 regular meeting minutes. Ms. Brown made a motion to approve the September 16, 2025 meeting minutes, seconded by Ms. Johnson. Motion carried.

There were no reports from the Authority members. Ms. Learnard noted that the next Board meeting is scheduled for Tuesday, January 20, 2026. Mr. Dan Davis provided a General Manager report including an update on the 54/74 Sanitary Sewer Line Replacement project stating that there have been major utility conflicts. Mr. Dan Davis stated there has been some disruption to the entrance of The Avenues, and the merchants are upset. The contractor (Piedmont Paving, Inc.) is working to minimize the impact and determine an alternative solution/route and the team is working to acquire any associated easements.

Ms. Shah provided a Budget Year End Update for FY2025 ending September 30, 2025. Ms. Shah stated the audit process will begin next month with Mauldin and Jenkins. Generally, revenues were at budget and expenses were under budget. Ms. Shah stated \$1M was added to the fund balance and the Authority is in good financial position. Ms. Shah clarified the purpose of the sinking fund.

Mr. Ozier discussed the Prioritization Plan Update Work Authorization from ISE. Mr. Dan Davis stated the Authority has accomplished many projects identified in the Prioritization Plan and the update will provide a long-term plan and electronic model of the system which will become the basis of the bond document. Mr. Ozier discussed the Tasks included in the Work Authorization. Mr. Holland asked if ISE provides survey services in-house. Mr. Dan Davis responded yes, ISE provides survey services with in-house personnel. Mr. Holland asked if there is any equipment needed due to the re-permitting process. Mr. Ozier stated this would be addressed in the Design Development Report. Mr. Holland asked if the report should look at a larger increase in waste load allocation. Mr. Ozier stated this will be looked at briefly in Task 4. There was some discussion on the estimated completion of February 2027. Mr. Ozier stated the timeline outlined will meet the bond timeline while also providing for wet and dry season flow monitoring. It was noted that data can continue to be collected after the report is complete. Ms. Brown made a motion to accept the Prioritization Plan Update Work Authorization from ISE in the amount of \$394,860 outside of field survey and other items as explained, seconded by Ms. Johnson. Motion carried.

Mr. Dan Davis discussed the WorkOps Contract and stated that ISE has served as the General Manager for seven years. Mr. Dan Davis stated the same personnel will serve with the same resources, fees, terms, and termination notice, but under a different umbrella/name due to insurance guidelines. Ms. Griffis stated the terms and scope remain unchanged for the General Management task to begin February 1, 2026. Ms. Brown asked if the 30-day termination notice was too short. Ms. Griffis stated this condition is

for the protection of the Authority. Mr. Dan Davis stated the team would be agreeable to a 60-day notice period. Mr. Holland asked if this change in organization would benefit the Authority. Ms. Griffis stated this change was neutral for the Authority. Ms. Brown asked if it is typical to have multiple companies under one umbrella. Ms. Griffis stated that type of organization is very typical, but clarified that she represents the Authority and not ISE or WorkOps. Ms. Johnson made a motion to approve the WorkOps Work Authorization for the Contract General Management beginning February 1, 2026 with an edit to provide for a 60-day termination notice for both parties, seconded by Ms. Brown. Motion carried.

Ms. Griffis stated the Board approved the Agreement for the Acquisition of Real Estate, 13.24-Acre Parcel South Highway 74, with the City of Peachtree City, Georgia at the September Board meeting. Ms. Griffis stated the City has adopted the resolution and contract, now the Board should adopt the resolution for the acquisition which has the same terms and purchase amount as in the Agreement and per the appraisal. Ms. Brown made a motion to approve the Resolution for the Acquisition of Real Estate, 13.24-Acre Parcel South Highway 74, with the City of Peachtree City, Georgia, seconded by Ms. Johnson. Motion carried.

Ms. Griffis stated there was no need for Executive Session.

Ms. Learnard asked for a motion to adjourn. The motion was made by Ms. Brown and seconded by Ms. Johnson. Motion carried. The meeting was adjourned at 9:12 am.

Chairman – Kim Learnard

Vice Chairman – Clint Holland

Peachtree City Water and Sewerage Authority

December 29, 2025

The Peachtree City Water and Sewerage Authority held a Special Called meeting on Monday, December 29, 2025, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Clint Holland, Board Member Suzanne Brown, Ms. Melissa Griffis (attorney with Horne & Griffis), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), and Mr. Chris Miller (Cpak Technology Solutions). Treasurer/Secretary Laura Johnson and Mr. Dan Davis (ISE) participated in the meeting via video and audio conference.

Ms. Learnard called the meeting to order at 10:00 am. The meeting began with the Pledge of Allegiance.

Mr. Dan Davis discussed the Emergency Change Order for the 54/74 Sanitary Sewer Line Replacement project. Mr. Dan Davis stated that the original design route for the new sewer line hit a water line which was not in the location indicated/expected. In October 2025, the engineer (Rochester) proposed a realignment that would traverse The Avenue parking lot which would cause significant disruption and increased traffic. Another sewer line alignment has been proposed within the right-of-way that will avoid disruption to The Avenue, not require an easement, avoids the water line and has been approved by the DOT. Mr. Dan Davis recommended the Board approve the Change Order to facilitate the new alignment which allows the contractor to maintain working, will not conflict with an existing water line, will not require acquisition of easements, and avoids a disruption to the merchants. Ms. Griffis stated at the August 2025 Board meeting that the Board approved the project for \$1,048,295, however at the time believed the water line to be in a different location. The project was budgeted at \$1,080,000. The estimated cost of the Change Order is \$189,851.16. Ms. Griffis stated the Board could authorize Mr. Dan Davis to execute a Change Order up to \$200,000 which would allow the contractor (Piedmont Paving, Inc.) to mobilize this week. Mr. Holland made a motion to increase the budget up to \$200,000 and then withdrew the motion. Mr. Holland made a motion to allow Mr. Dan Davis to approve an Emergency Change Order for the 54/74 Sanitary Sewer Line Replacement project up to \$200,000, seconded by Ms. Brown. Motion carried.

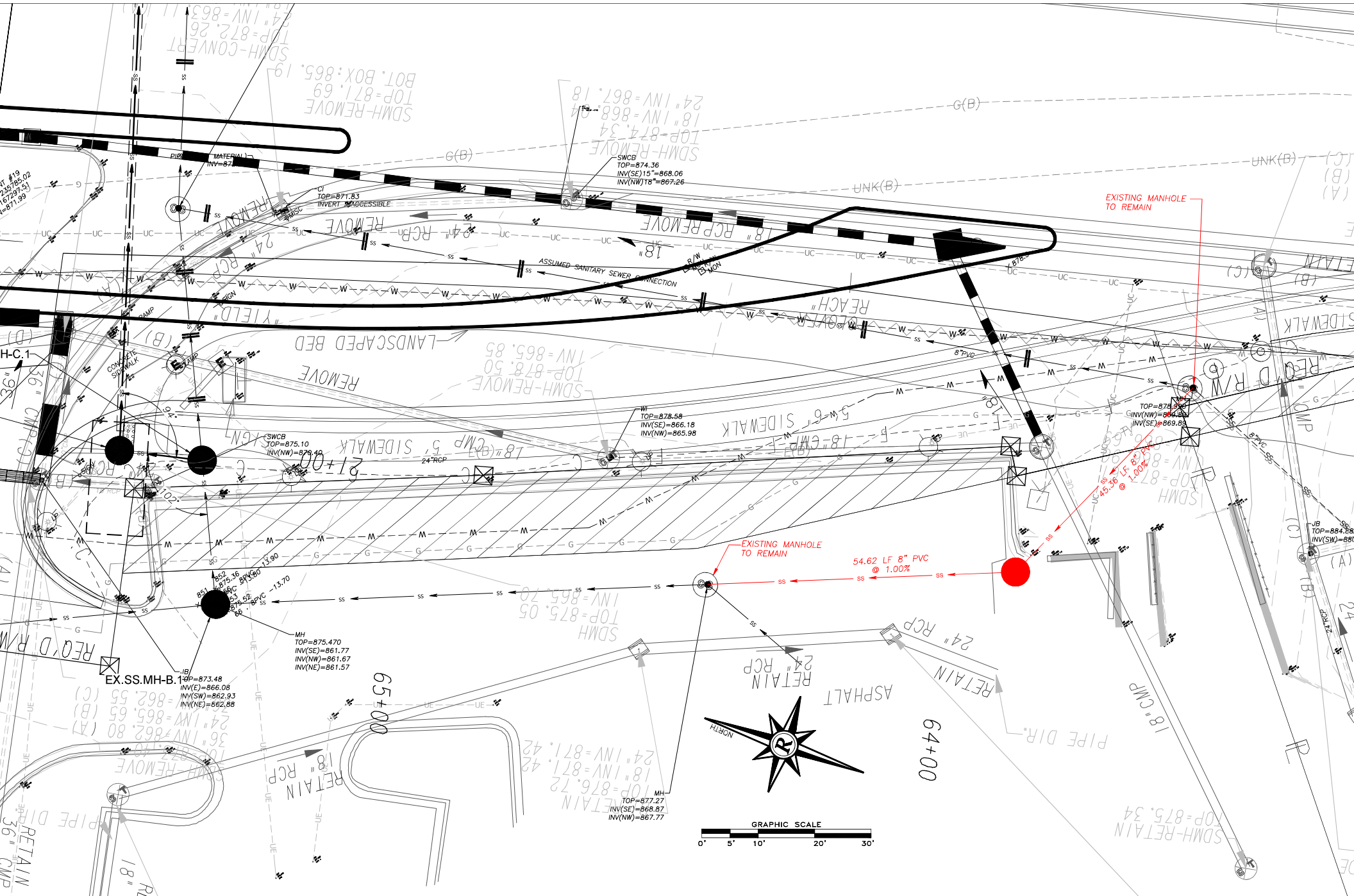
Ms. Learnard asked for a motion to adjourn. The motion was made by Ms. Brown and seconded by Mr. Holland. Motion carried. The meeting was adjourned at 10:12 am.

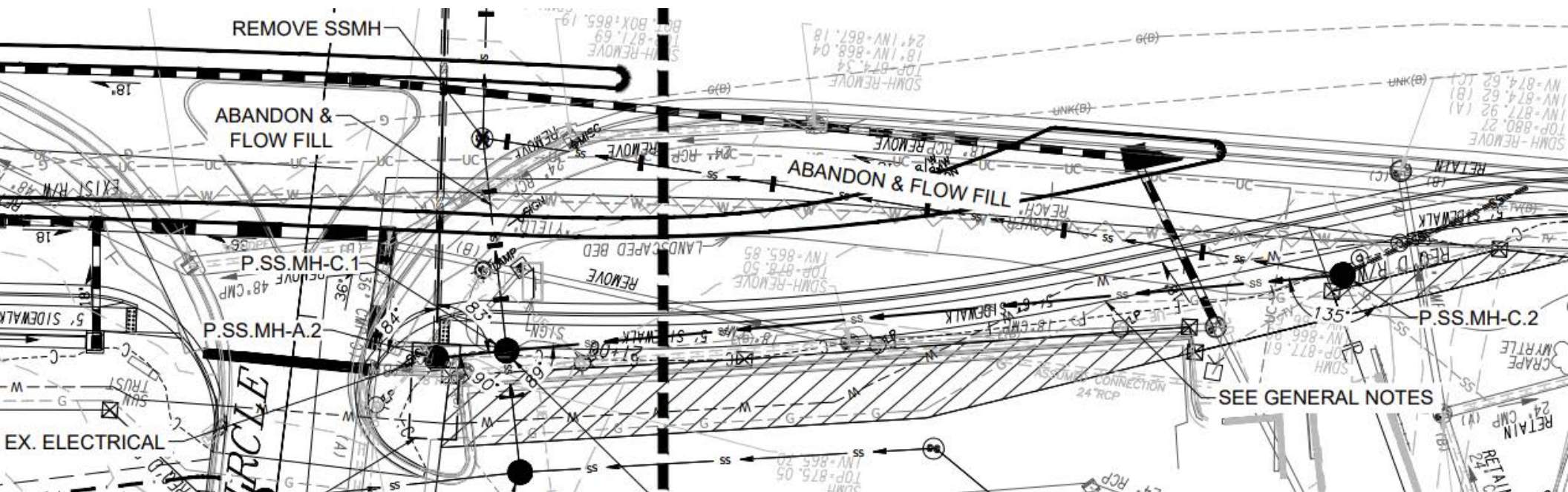
Chairman – Kim Learnard

Vice Chairman – Clint Holland

SANITARY SEWER REALIGNMENT TO AVOID CONFLICT WITH 24" WATER LINE

10-28-25





To: Kim Learnard
Company: Peachtree City Water & Sewerage Authority
Address: 1127 Highway 74 South
Peachtree City, GA 30269

Date: February 2, 2026
From: Scott Thompson, P.E.
Copy to: L.H. (Dan) Davis, Jr., P.E.
File

Project: Industrial Pretreatment Program - 2026 EPD Year

Background Information:

The Board of the Peachtree City Water & Sewerage Authority (PCWASA) has requested that Integrated Science & Engineering, Inc. (ISE) assist in administering the Georgia Environmental Protection Division (EPD) approved pretreatment program for the PCWASA sewer system. This work authorization covers the activities that must be completed to fulfill the approved program requirements from January 2026 through December 2026 (12 months), with January 2027 serving as year close-out.

Scope of Work:

Task 1 - Project Management

This task includes project management, including such items as scheduling, invoicing, and reporting.

Task 2 – Industrial User (IU) Permit Renewals

Currently, five industries within the system have industrial permits issued by PCWASA, which expire January 31, 2027. Multiple steps are needed to re-issue these permits:

Task 2.1 – Industrial Waste Surveys

Federal regulations require the Publicly Owned Treatment Works (POTWs) to identify and locate all IUs that might be subject to the pretreatment program. ISE will fulfill this requirement through surveying the five permitted IUs. Additionally, ISE will work with PCWASA staff to identify additional industrial users. Based on the survey response of these non-permitted industries, reconnaissance sampling and IU permitting may be recommended.

Task 2.2 – Local Limit Evaluation

Federal regulations require a Local Limit Evaluation to ensure that pollutant discharges from IUs do not cause pass-through, interference, sludge contamination, collection system damage, or violations of the PCWASA National Pollutant Discharge Elimination System (NPDES) permits. ISE will conduct a Local Limit Evaluation consistent with EPA Pretreatment Program guidance and EPD requirements.

Task 2.3 – Revision of Sewer Use Ordinance

The existing sewer use ordinance will be revised as needed to incorporate revised local limits and to establish local limit durations that are daily maximums, monthly averages, or instantaneous maximums.

Task 2.4 – Fact Sheet Development

Fact Sheets will be developed for the five permitted IUs and any newly identified IUs using the US EPA template.

Task 2.5 – 2032 IU Permits

IU permits will be developed for the five IUs currently permitted. At this time, revisions to the existing permits are needed based on annual inspection findings, reconnaissance sampling results, discrepancies with the sewer use ordinance, and EPD comments. Additional permitting efforts may be needed based on the response of currently non-permitted IUs in the Industrial Waste Surveys. The re-issued permits will be for the 5-year period effective February 1, 2027 through January 31, 2032.

Task 3 - Monthly Report Processing

ISE will review monthly self-monitoring reports from each of the five Industrial Users (IUs) and identify compliance/non-compliance with each user's industrial permit. If an industrial user is out of compliance with a permit requirement, ISE will prepare a Notice of Violation on PCWASA letterhead and send it to the user. The Notice of Violation will include next steps for the user as prescribed in PCWASA's Pretreatment Program Enforcement Response Plan. If the industrial user is out of compliance with a permit limit that involves a surcharge, ISE will prepare a notification and calculate the surcharge required. If the industry is significantly out of compliance, ISE will contact PCWASA immediately upon receipt of the monthly report so that a pass-through/interference incident does not occur. Additionally, ISE will assist in the publication of known violators, per Section 13 of PCWASA's Pretreatment Ordinance.

For the purposes of this Work Authorization, it is assumed there will be no more than 12 total non-compliance events in a 12-month period. Any more than 12 non-compliance events will be processed as additional services, Task 5 of this Work Authorization.

Task 4 - Annual Inspections

ISE will inspect each industry once per year to determine compliance with the IU permit requirements. ISE will use the "Industrial Inspection Form" included in PCWASA's Pretreatment Program. As part of this task, ISE will utilize PCWASA's composite sampling equipment to obtain samples from the industries for PCWASA's annual reconnaissance sampling. ISE will provide said samples to PCWASA for delivery to their chosen lab for analysis. This task does not include the cost of sample analysis.

Task 5 - Annual Report

ISE will prepare the POTW Pretreatment Annual Report using the latest EPD form for both the Rockaway Water Pollution Control Plant (WPCP) and the Larry B. Turner Water Reclamation Facility (WRF). The report summarizes PCWASA's pretreatment program during the January 2026 – December 2026 year and includes monthly activities, surcharges, and notices of violation. PCWASA will forward lab results and actual costs of the pretreatment program to ISE for inclusion in the annual report.

Task 6 - Additional Services

Additional services provided to assist PCWASA with any industrial pretreatment program activities outside the scope of services herein include, but are not limited to: EPD assistance, additional permitting activities, or EPD audit assistance. Additional services may also include pursuing and permitting additional Industrial Users. This task will be completed on an hourly, as needed basis at the direction and request of PCWASA.

WORK AUTHORIZATION

Schedule:

Task 1 - Project Management: Provided for the duration of the project. To begin with notice to proceed.

Task 2 – IU Permit Renewals: To begin with execution of this Work Authorization.

2.1 Industrial Waste Surveys: Completion by July 31, 2026.

2.2 Local Limit Evaluation: Completion by August 31, 2026.

2.3 Revision of Sewer Use Ordinance and Draft Permit Template: Draft ordinance and permit template submitted September 1, 2026 to Authority Attorney for review; Board Consideration in October 2026.

2.4 Fact Sheet Development: Completion by October 31, 2026.

2.5 2032 IU Permits: Draft permits to IUs for comments by October 31, 2026. Final Permit issuance February 1, 2027.

Task 3 - Monthly Report Processing: January 1, 2026 through December 31, 2026.

Task 4 - Annual Inspections: January 1, 2026 through December 31, 2026.

Task 5 - Annual Report: Submittal to EPD by January 29, 2027.

Task 6 - Additional Services: Upon request, as needed.

Fee Estimate:

Task No.	Tasks Performed for a Fee	Fee Amount
1	Project Management	\$ 4,500 (Lump Sum)
2	Industrial User (IU) Permit Renewals (Estimated Range \$45,000 - \$55,000)	\$45,000 - \$55,000 (Hourly)
3	Monthly Report Processing	\$22,000 (Lump Sum)
4	Annual Inspections	\$21,500 (Lump Sum)
5	Annual Report	\$4,500 (Lump Sum)
TOTAL		\$ 107,500

All work will be performed in accordance with the attached Terms and Conditions. The fees listed contain ISE labor, subconsultants, and direct project expenses previously noted in the Scope of Work section. Additional efforts, including fees and services outside the Scope of Work detailed herein will be coordinated directly with the Client prior to proceeding. Additional fees will be billed hourly and in accordance with the rate schedule herein.

If this Work Authorization is acceptable, the return of this document with your signature below (Proposal Acceptance) acknowledging the Scope of Work, Fee Estimate, and Terms and Conditions will constitute our Agreement to perform these services and will be considered our Notice to Proceed.

Authorization:

Authorized by: _____ Title: _____

Print Name: _____ Date: _____

Terms and Conditions Included

WORK AUTHORIZATION

TERMS AND CONDITIONS

Integrated Science & Engineering, Inc. (ISE) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site: Unless otherwise stated ISE will have reasonable access to the site for activities necessary for the performance of the services. If reasonable access is not provided and consequently ISE is denied or delayed in performing their services, the associated cost may be viewed as a reimbursable expense.

Billings/Payment: Invoices for ISE's services shall be submitted, at ISE's option, either upon completion of such services or on a monthly basis (unless noted otherwise) and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, ISE may, without waiving any claim or right against the Company, and without liability whatsoever to the Company, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of ISE.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at the cost incurred.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at ISE's cost incurred or normal prevailing rate. ISE will only perform additional services when authorized in writing by the Company.

Indemnification: ISE shall indemnify and hold harmless Company and all of Company's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of ISE, anyone directly employed by ISE, or anyone for whose acts any of them may be liable.

Termination of Services: This agreement may be terminated by written notice by either the Company or ISE should the other fail to perform its obligations hereunder. In the event of termination, the Company shall pay ISE for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents: All documents produced by ISE under this agreement shall remain the property of ISE and may not be used by the Company for any other endeavor without the written consent of ISE. Any unauthorized use or distribution shall be at Company's and Recipient's sole risk and without liability to ISE. Company further agrees that documents produced by ISE pursuant to this agreement will not be used at any location or for any project not expressly provided for in this agreement without ISE's written approval.

Discovery of Unanticipated Hazardous Materials: Hazardous materials may exist where there is no reason to believe they could or should be present. The Company acknowledges that ISE's scope of services for this project does not include any services related to hazardous wastes. ISE and the Company agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. ISE and the Company also agree that the discovery of unanticipated hazardous materials may make it necessary for ISE to take immediate measures to protect human health and safety, and/or the environment. ISE agrees to notify the Company as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. The Company encourages ISE to take any and all measures that in ISE professional opinion are justified to preserve and protect the health and safety of ISE personnel and the public, and/or the environment, and the Company agrees to compensate ISE for the additional cost of such work.

Site Operations: ISE field personnel will avoid hazards or utilities which are visible to them at the site. If ISE is advised or given data in writing that reveals the presence or potential presence of underground or overground obstructions, such as utilities, ISE will give special instructions to their field personnel. ISE will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The Company recognizes that ISE's research may not identify all subsurface utility lines and man-made objects, and that the information upon which ISE relies may contain errors or may not be complete. ISE is not responsible for any damage or loss due to undisclosed or unknown surface or subsurface conditions, owned by Company or third parties. Evaluations of existing buildings require that certain assumptions be made regarding existing conditions, many of which are not able to be reviewed by reasonable visual observation. These assumptions cannot be verified without substantial cost of demolition. Where the detailed investigation of such a condition is not authorized, ISE shall not be responsible for the condition of the existing structure. The Company understands that actual field conditions may subsequently be found to vary from design assumptions which in turn may alter or increase the scope of the design and/or construction services. The Company is fully responsible for and assumes all risks associated with such conditions.

Construction Activities: Unless specifically stated otherwise, the Company and his contractor(s) are fully and solely liable for all means and methods of construction, temporary bracing and shoring, and construction site safety.

Integration: This agreement, the attached documents and those incorporated herein constitute the entire agreement between the parties and cannot be changed except by a written instrument signed by both parties.

Governing Law: Unless otherwise specified, this agreement shall be governed by the laws in the State of Georgia.

WORK AUTHORIZATION

UNIT RATES – 2026 BILLING RATES

Integrated Science & Engineering, Inc.

	Rate/Hour
Sr. Principal	\$265
Principal	\$250
Sr. Project Manager	\$200
Project Manager	\$180
Project Engineer III	\$175
Project Engineer II	\$165
Project Engineer I	\$140
Engineer II	\$135
Engineer I	\$115
Sr. Environmental Scientist	\$155
Environmental Scientist	\$120
Sr. Professional Land Surveyor	\$175
Staff Surveyor	\$135
Survey Crew (1-person)	\$150
Survey Crew (2-person)	\$175
Planner	\$140
Technician III	\$130
Technician II	\$115
Technician I	\$95
Administrative	\$85

To: Kim Learnard
Company: Peachtree City Water & Sewerage Authority
Address: 1127 Highway 74 South
Peachtree City, GA 30269

Date: February 2, 2026
From: Jason Ray, GISP
Copy to: L.H. (Dan) Davis, Jr., P.E.
File

Project: 2026 WPP Long-Term Water Quality Monitoring

Background Information:

The Peachtree City Water & Sewerage Authority (PCWASA) is required to perform annual long-term water quality monitoring to meet the requirements of its Watershed Protection Plan (WPP). This WPP was developed and approved by EPD in 2005. ISE proposes to conduct 2026 long-term monitoring activities required by PCWASA's WPP according to the scope, schedule, and fee described below.

Scope of Work:

Summary of Sampling Activities

ISE will conduct long-term water quality monitoring including sampling and analysis of physical, chemical, and biological parameters. Monitoring will be performed at five locations as specified in PCWASA's existing WPP. The monitoring stations are described below:

Station ID	Station Location
FC - 1	Flat Creek at Highway 74 Crossing
FC - 6	Flat Creek at Crabapple Road
FC - 7	Flat Creek at Dogwood Trail Crossing
LC - 1	Line Creek at Highway 85 Crossing
LC - 7	Line Creek at Palmetto-Tyrone Road Crossing (Castlewood Road)

Water samples will be collected and analyzed for the following parameters:

- Temperature (*in-situ*)
- Dissolved Oxygen (*in-situ*)
- pH (*in-situ*)
- Turbidity (*in-situ*)
- Conductivity (*in-situ*)
- *E. coli*
- Total Kjeldahl Nitrogen (TKN)
- Hardness*
- Total Suspended Solids (TSS)
- Orthophosphate
- Total Phosphorus
- Nitrate Nitrogen
- Nitrite Nitrogen
- Ammonia Nitrogen
- Dissolved Metals (Cadmium, Copper, Lead, Zinc)*

* Metals and hardness are sampled once per year during a wet weather sampling event.

WORK AUTHORIZATION

Parameters identified as “*in-situ*” will be measured directly in the stream using a Horiba U-52 water quality meter. The remaining parameters will be analyzed by a NELAP / EPA certified laboratory.

Dry and wet weather sampling will be performed quarterly (four times per year) for the above parameters except hardness, dissolved metals and *E. coli*. Sampling will be conducted during one dry weather event and one wet weather event during the summer recreational season from May through October and during one dry weather event and one wet weather event during the winter non-recreational season from November through April. Sampling for hardness and dissolved metals will occur during a wet weather sampling event.

ISE will perform bacteria sampling for *E. coli* to calculate quarterly (four per year) geometric means each requiring four samples collected over a 30-day period (16 total sampling events).

Task 1 – Water Quality Sampling and Analysis

ISE proposes to conduct water quality sampling over 16 events divided into four distinct phases.

Task 1A – Winter Water Quality Monitoring

The initial water quality monitoring period will occur February through April and consists of four separate sampling events at all five stations. The initial sampling event will focus on collecting water samples during a period preceded by at least 72-hours of no rainfall. This shall qualify as a “dry weather” event. This event will collect water samples to be analyzed for the aforementioned *in-situ*, chemical and bacteria parameters. Following this event, three additional sampling events will occur within 30 days with the water samples analyzed for *in-situ* and bacteria parameters. These three events will occur approximately every seven days irrespective of the weather. Following completion of all four sampling events, ISE will submit a memo to PCWASA summarizing the monitoring results for this task.

Task 1B – Spring Water Quality Monitoring

The second water quality monitoring period will occur May through July and consists of four separate sampling events at all five stations. The initial sampling event will focus on collecting water samples during or immediately following a rainfall event of at least 0.2-inches and preceded by a period of at least 72-hours of no rainfall. This shall qualify as a “wet weather” event. This event will collect water samples to be analyzed for the aforementioned *in-situ*, chemical and bacteria parameters as well as hardness and dissolved metals. Following this event, three additional sampling events will occur within 30 days with the water samples analyzed for *in-situ* and bacteria parameters. These three events will occur approximately every seven days irrespective of the weather. Following completion of all four sampling events, ISE will submit a memo to PCWASA summarizing the monitoring results for this task.

Task 1C – Summer Water Quality Monitoring

The third water quality monitoring period will occur August through October and consists of four separate sampling events at all five stations. The initial sampling event will focus on collecting water samples during a period preceded by at least 72-hours of no rainfall. This shall qualify as a “dry weather” event. This event will collect water samples to be analyzed for the aforementioned *in-situ*, chemical, and bacteria parameters. Following this event, three additional sampling events will occur within 30 days with the water samples analyzed for *in-situ* and bacteria parameters. These three events will occur approximately every seven days irrespective of the weather. Following completion of all four sampling events, ISE will submit a memo to PCWASA summarizing the monitoring results for this task.

WORK AUTHORIZATION

Task 1D – Fall Water Quality Monitoring

The final water quality monitoring period will occur November through December and consists of four separate sampling events at all five stations. The initial sampling event will focus on collecting water samples during or immediately following a rainfall event of at least 0.2-inches of rainfall and preceded by a period of at least 72-hours of no rainfall. This shall qualify as a “wet weather” event. This event will collect water samples to be analyzed for the aforementioned *in-situ*, chemical, and bacteria parameters. Following this event, three additional sampling events will occur within 30 days with the water samples analyzed for *in-situ* and bacteria parameters. These three events will occur approximately every seven days irrespective of the weather.

Summary of Sampling Events

The following table provides a summary of the proposed water quality sampling schedule. ISE will subcontract with a NELAP / EPA certified laboratory for all laboratory testing services.

Task	Event	Parameters to be Analyzed	Approximate Time Period	Season
Task 1A	Event #1	<i>In-situ</i> , Chemical, Bacteria (Dry Event)	February - April	Winter
	Events #2 - 4	<i>In-situ</i> , Bacteria		
Task 1B	Event #5	<i>In-situ</i> , Chemical, Bacteria, and Metals (Wet Event)	May - July	Summer
	Events #6 - 8	<i>In-situ</i> , Bacteria		
Task 1C	Event #9	<i>In-situ</i> , Chemical, Bacteria (Dry Event)	August - October	Summer
	Events #10 - 12	<i>In-situ</i> , Bacteria		
Task 1D	Event #13	<i>In-situ</i> , Chemical, Bacteria (Wet Event)	November - December	Winter
	Events #14 - 16	<i>In-situ</i> , Bacteria		

Task 2 – Water Quality Evaluation and Report

Following completion of the water quality sampling activities, ISE will evaluate the data and prepare a water quality report summarizing the 2026 monitoring results. The water quality evaluation will include a comparison of the 2026 data with Georgia EPD or other appropriate guidelines for each parameter. If data indicate that water quality may be impacted by pollutants, potential pollutant sources will be identified. With the report, ISE will include a Certification Statement to be signed by PCWASA and the 2026 monitoring data entered into an EPD formatted spreadsheet saved to electronic media.

Deliverables

ISE will complete all sampling activities by December 31, 2026. ISE will prepare and submit one copy of the following documents to both PCWASA and Georgia EPD prior to the June 30, 2027 reporting deadline for watershed protection plans:

- Water Quality Monitoring Progress Report
- Certification Statement
- EPD Spreadsheet of Water Quality Data (flash drive)

WORK AUTHORIZATION

Schedule:

ISE will begin work following the execution of this Work Authorization. Water quality sampling will be completed by December 31, 2026. The annual water quality progress report will be completed and submitted to PCWASA and Georgia EPD by June 30, 2027.

Fee Estimate:

Task No.	Tasks Performed for a Fixed Fee	Fixed Fee Contract Amount
1A	Winter Water Quality Monitoring	\$ 6,195.00
1B	Spring Water Quality Monitoring	\$ 6,773.00
1C	Summer Water Quality Monitoring	\$ 6,195.00
1D	Fall Water Quality Monitoring	\$ 6,195.00
2	Water Quality Evaluation and Report	\$ 7,692.00
TOTAL		\$ 33,050.00

All work will be performed in accordance with the attached Terms and Conditions. The fees listed contain ISE labor, subconsultants, and direct project expenses previously noted in the Scope of Work section. Additional efforts, including fees and services outside the Scope of Work detailed herein will be coordinated directly with the Client prior to proceeding. Additional fees will be billed hourly and in accordance with the rate schedule herein.

If this Work Authorization is acceptable, the return of this document with your signature below (Proposal Acceptance) acknowledging the Scope of Work, Fee Estimate, and Terms and Conditions will constitute our Agreement to perform these services and will be considered our Notice to Proceed.

Authorization:

Authorized by: _____ Title: _____

Print Name: _____ Date: _____

Terms and Conditions Included

WORK AUTHORIZATION

TERMS AND CONDITIONS

Integrated Science & Engineering, Inc. (ISE) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site: Unless otherwise stated ISE will have reasonable access to the site for activities necessary for the performance of the services. If reasonable access is not provided and consequently ISE is denied or delayed in performing their services, the associated cost may be viewed as a reimbursable expense.

Billings/Payment: Invoices for ISE's services shall be submitted, at ISE's option, either upon completion of such services or on a monthly basis (unless noted otherwise) and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, ISE may, without waiving any claim or right against the Company, and without liability whatsoever to the Company, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of ISE.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at the cost incurred.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at ISE's cost incurred or normal prevailing rate. ISE will only perform additional services when authorized in writing by the Company.

Indemnification: ISE shall indemnify and hold harmless Company and all of Company's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of ISE, anyone directly employed by ISE, or anyone for whose acts any of them may be liable.

Termination of Services: This agreement may be terminated by written notice by either the Company or ISE should the other fail to perform its obligations hereunder. In the event of termination, the Company shall pay ISE for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents: All documents produced by ISE under this agreement shall remain the property of ISE and may not be used by the Company for any other endeavor without the written consent of ISE. Any unauthorized use or distribution shall be at Company's and Recipient's sole risk and without liability to ISE. Company further agrees that documents produced by ISE pursuant to this agreement will not be used at any location or for any project not expressly provided for in this agreement without ISE's written approval.

Discovery of Unanticipated Hazardous Materials: Hazardous materials may exist where there is no reason to believe they could or should be present. The Company acknowledges that ISE's scope of services for this project does not include any services related to hazardous wastes. ISE and the Company agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. ISE and the Company also agree that the discovery of unanticipated hazardous materials may make it necessary for ISE to take immediate measures to protect human health and safety, and/or the environment. ISE agrees to notify the Company as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. The Company encourages ISE to take any and all measures that in ISE professional opinion are justified to preserve and protect the health and safety of ISE personnel and the public, and/or the environment, and the Company agrees to compensate ISE for the additional cost of such work.

Site Operations: ISE field personnel will avoid hazards or utilities which are visible to them at the site. If ISE is advised or given data in writing that reveals the presence or potential presence of underground or overground obstructions, such as utilities, ISE will give special instructions to their field personnel. ISE will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The Company recognizes that ISE's research may not identify all subsurface utility lines and man-made objects, and that the information upon which ISE relies may contain errors or may not be complete. ISE is not responsible for any damage or loss due to undisclosed or unknown surface or subsurface conditions, owned by Company or third parties. Evaluations of existing buildings require that certain assumptions be made regarding existing conditions, many of which are not able to be reviewed by reasonable visual observation. These assumptions cannot be verified without substantial cost of demolition. Where the detailed investigation of such a condition is not authorized, ISE shall not be responsible for the condition of the existing structure. The Company understands that actual field conditions may subsequently be found to vary from design assumptions which in turn may alter or increase the scope of the design and/or construction services. The Company is fully responsible for and assumes all risks associated with such conditions.

Construction Activities: Unless specifically stated otherwise, the Company and his contractor(s) are fully and solely liable for all means and methods of construction, temporary bracing and shoring, and construction site safety.

Integration: This agreement, the attached documents and those incorporated herein constitute the entire agreement between the parties and cannot be changed except by a written instrument signed by both parties.

Governing Law: Unless otherwise specified, this agreement shall be governed by the laws in the State of Georgia.

WORK AUTHORIZATION

UNIT RATES – 2026 BILLING RATES

Integrated Science & Engineering, Inc.

	Rate/Hour
Sr. Principal	\$265
Principal	\$250
Sr. Project Manager	\$200
Project Manager	\$180
Project Engineer III	\$175
Project Engineer II	\$165
Project Engineer I	\$140
Engineer II	\$135
Engineer I	\$115
Sr. Environmental Scientist	\$155
Environmental Scientist	\$120
Sr. Professional Land Surveyor	\$175
Staff Surveyor	\$135
Survey Crew (1-person)	\$150
Survey Crew (2-person)	\$175
Planner	\$140
Technician III	\$130
Technician II	\$115
Technician I	\$95
Administrative	\$85



Quarterly Financial Report
December 31, 2025

Peachtree City Water and Sewerage Authority
Financial Report
For the Fiscal Year Ending on September 30, 2026
First Quarter Ending on December 31, 2025

	FY 2026 APPROVED BUDGET	FY 2026 ACTUAL/ ENCUMBRANCES	% Used YTD
Revenues - Rate	\$10,440,000	\$2,702,654	25.89%
Revenues - Fee	\$842,500	\$112,084	13.30%
American Rescue Plan Funding	\$1,277,400	\$1,113,348	87.16%
Other Income	\$300,000	\$88,442	29.48%
Fund Balance	\$5,574,450	\$0	0.00%
Operating Fund Revenues	\$18,434,350	\$4,016,528	
Salaries, Wages, & Benefits	\$3,812,300	\$768,925	20.17%
Materials, Supplies, & Services	\$4,225,550	\$983,218	23.27%
Operation Expenditures	\$8,037,850	\$1,752,143	21.80%
Operating Surplus (Deficit)	\$10,396,500	\$2,264,385	
Oper Trfr-Sinking Fund	\$1,597,900	\$0	0.00%
Oper Trfr-Ren & Ext	\$300,000	\$35,557	11.85%
Oper Trfr-Capital	\$8,348,600	\$2,032,186	24.34%
Sub-Total	\$10,246,500	\$2,067,743	20.18%
Total All Expenditures	\$18,284,350	\$3,819,886	
Net Surplus (Deficit)	\$150,000	\$196,642	
Other Income (Expenditures)	\$0	\$309,297	
Total Surplus (Deficit)	\$150,000	\$505,939	

Percentage into Budget Year: 25%

*Preliminary and unaudited