

Peachtree City Water and Sewerage Authority

October 7, 2019

The Peachtree City Water and Sewerage Authority held its monthly meeting on Monday, October 7, 2019, in the conference room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Vanessa Fleisch, Vice-Chairman Mike King, Treasurer/Secretary Terry Ernst, Board Member Kevin Madden, Board Member Phil Prebor, Ms. Melissa Griffis (attorney with Rosenzweig, Jones, Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Mr. Bo Davis (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. John Dufresne, and Mr. Kevin Hay.

Ms. Fleisch called the meeting to order at 6:30 pm, and began with the Pledge of Allegiance.

Ms. Fleisch opened the meeting up for public comment.

Mr. Kevin Hay spoke during public comment. Mr. Hay stated Mr. Dan Davis told him two weeks ago that it was decided that there was too much liability for shooting firearms on the 4-H facility/property. Mr. Hay assured the Board there would be liability insurance coverage and asked if there was anything they could do to mitigate the potential liability and allow the Board to reconsider. Ms. Fleisch thanked Mr. Hay for his comment.

Ms. Fleisch asked for a motion to approve the September 9, 2019 regular meeting minutes. Mr. King made the motion, seconded by Mr. Ernst. Motion carried.

There were no reports from the authority members or General Manager.

Mr. Dan Davis discussed the bank account signatory cards; stating in the transition from ISE to Mr. McNeil and Ms. Shah, there are some housekeeping items to address. Mr. Dan Davis stated Mr. Bo Davis was made signatory on the account for signatures up to \$5,000; and recommended that responsibility be transitioned to Ms. Shah and Mr. Bo Davis be removed. Mr. Ernst made a motion to approve the bank signatory card transferring Ms. Shah in place of Mr. Bo Davis, seconded by Mr. King. Motion carried.

Mr. Dan Davis discussed the retirement plan administrator; stating that ISE is currently listed with Principal as the retirement plan administrator and retirement plan fiduciary. Mr. Dan Davis recommended ISE be removed as the retirement plan administrator and assign Ms. Shah, but maintain ISE (Mr. Bo Davis or Mr. Dan Davis or both) as the retirement plan fiduciary. Mr. Ernst made a motion to change the retirement plan administrator to Ms. Shah in lieu of Mr. Bo Davis, seconded by Mr. Madden. Motion carried.

Mr. Dan Davis discussed the Georgia One account representative; stating that WASA reserve funds were previously held by Morgan Stanley who got out of the business and WASA had to find another place for the funds. Mr. Dan Davis stated the funds were moved to the same place the City of Peachtree City utilizes for reserves: the Georgia One account. Mr. Dan Davis recommended that the Georgia One account representative be changed to Ms. Shah. Mr. Ernst made a motion to assign Ms. Shah as the Georgia One account representative for WASA, seconded by Mr. King. Motion carried.

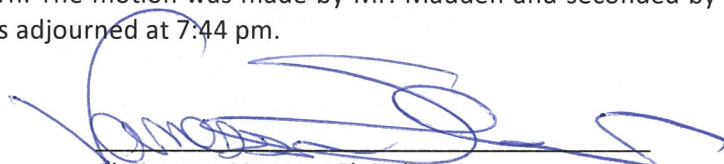
Ms. Baer discussed the employee medical insurance renewal, with a renewal date of December 1<sup>st</sup>. Ms. Baer stated the team is in the process of getting information and quotes for the plans. Because of timing and the December 1<sup>st</sup> renewal date, the renewal information will be presented and voted on in the November meeting (at the same meeting).

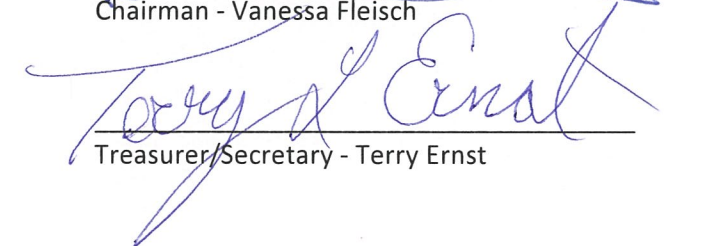
Mr. Dan Davis discussed the ISE contract amendment. Mr. Dan Davis stated this is ISE's contract with WASA for the last year as the General Manager, HR Representative, Finance person and Operations director. With bringing Mr. McNeil and Ms. Shah onboard, ISE can relinquish some of those efforts; Mr. Dial has been transitioning operation duties to Mr. McNeil and Mr. Bo Davis has been working closely with Ms. Shah to transition the financial part. Mr. Dan Davis stated that as such there is not as much effort required by ISE and we're looking to amend ISE's contract. The contract has been reviewed by the Board Counsel. Mr. Dan Davis stated ISE will continue to provide some involvement in finance and operations (some budget for Mr. Bo Davis and Mr. Dial to provide proper support), but will be ramping down efforts (for example: Bo helping with the audit and Cary helping with pump stations). Mr. Dan Davis will remain active as the General Manager and Ms. Baer will remain active with the HR efforts. Mr. Dan Davis stated ISE's contract last year was \$289,000 and will be \$193,000 this year. Mr. Prebor asked if that will continue. Mr. Dan Davis responded yes, that will continue as long as the Board wishes ISE to remain in that role or a General Manager is hired; the contract can be canceled with a 30-day notice. Mr. King stated they've seen a complete turn-around with WASA and ISE has done an exceptional job; and he thinks that will continue as ISE phases out, which was the intent in July 2018. Ms. Fleisch stated the Board appreciates all of the efforts by ISE's staff. Mr. Madden asked about the hourly rates included in the contract; if there is an unforeseen issue, will we remain at the flat rate of \$193,000. Mr. Dan Davis responded yes. Mr. Madden made a motion to accept the ISE contract amendment as stated, seconded by Mr. Prebor. Motion carried. Mr. Dan Davis stated this has been a good team effort between himself, Mr. Bo Davis, Mr. Dial and Ms. Baer.

Ms. Fleisch asked for a motion to adjourn into Executive Session for the purpose of Real Estate, Personnel, and Potential Litigation. The motion was made by Mr. King and seconded by Mr. Ernst. Motion carried. The meeting was adjourned into Executive Session at 6:41 pm.

The meeting was reconvened at 7:44 pm.

Ms. Fleisch asked for a motion to adjourn. The motion was made by Mr. Madden and seconded by Mr. Prebor. Motion carried. The meeting was adjourned at 7:44 pm.

  
Chairman - Vanessa Fleisch

  
Treasurer/Secretary - Terry Ernst