

Peachtree City Water and Sewerage Authority
Minutes of Regular Meeting
February 5, 2018
6:30 p.m.

The Peachtree City Water and Sewerage Authority board met in a regular session on Monday, February 5, 2018 at 6:30 p.m. in the conference room at the John W. Gronner Administrative Center. Vice-Chairman John Dufresne led the meeting with the pledge of allegiance. Authority board members present included Dufresne, Frank Ward (via-phone), John Oakey, Bob Grove, and Jon Rorie. WASA staff present included Susan Lee, Lynda Price, Nathan Brooks, Johnny Collins, Charlie Yarbrough, and WASA Attorney Mark Oldenburg. Peachtree City Mayor Vanessa Fleisch, City Council Member Kevin Madden, and city resident Corinne Kehayes also attended the meeting.

ANNOUNCEMENTS, AWARDS, SPECIAL RECOGNITION

Vice-Chairman Dufresne identified attendees in the room to benefit board member Frank Ward participating by conference call.

AUTHORITY MEMBER REPORTS

John Oakey updated the board on the progress made toward advertising for the permanent position of general manager.

GENERAL MANAGER'S REPORT

GM Susan Lee introduced Cpak Cyber Security Specialist Phillip Abbott. Mr. Abbott gave a presentation on the progress of the IT hardware and software replacement. Ms. Lee followed with an update on the status of the solar project. Thirteen companies participated in the February 1st pre-bid including site-visits. The bid opening will be February 12th at 2PM. A special called meeting will be scheduled for February 15th at 4PM to review recommendations and determine project scope and direction. Other topics discussed included the thermographic imaging inspection of electrical equipment and motors at each facility, and notification from EPD that WASA's local limits have been approved. Ms. Lee then reviewed the monthly charts including revenues and expenditures.

MINUTES

John Oakey motioned to approve both the regular meeting minutes for January 8, 2018, and the special called meeting minutes for January 22, 2018. The motion was seconded by Bob Grove and passed 3-0-1. Jon Rorie abstained.

OLD AGENDA ITEMS

There were no old agenda items.

NEW AGENDA ITEMS

02-18-01 – Award of Bid – Golf View Drainage Improvements – Bob Grove motioned to award the work for 02-18-01 – Golf View Drainage Improvements to the lowest bidder, RDJE, Inc., in the amount of \$314,204 and to authorize the general manager to execute the contract. The motion was seconded by John Oakey and passed 4-0.

02-18-02 – Discuss Updated Employee Handbook – A lengthy discussion followed addressing each section of the manual including proposed updates and specific policy wording. Topics receiving the most discussion and input included sick leave, annual leave, and updated caps to accruals. The board directed the general manager to make the changes discussed to the manual and present the final version for approval at the next regular board meeting.

ELECTION OF OFFICERS


Bob Grove nominated John Dufresne for Chairman, John Oakey for Vice-Chairman, and Frank Ward for Secretary/Treasurer. The nominations were accepted by all nominees. Bob Grove made a motion to elect the slate of nominees. The motion was seconded by John Oakey and passed 5-0.

EXECUTIVE SESSION

John Oakey motioned to adjourn into executive session at 8:15 p.m. to discuss a personnel matter. The motion was seconded by Bob Grove and carried 4-0. Jon Rorie motioned to return to regular open session at 8:22 p.m. The motion was seconded by Bob Grove and carried 4-0. Upon returning to open session one motion was presented. John Oakey motioned to extend the interim general manager contract for Susan Lee for an additional 90 days. The motion was seconded by Bob Grove and passed 4-0.

ADJOURN

John Oakey motioned to adjourn the meeting. The motion was seconded by Bob Grove and passed 4-0. The meeting adjourned at 8:25 p.m.


Chairman

Attested by 

PEACHTREE CITY WATER AND SEWERAGE AUTHORITY

Executive Session Affidavit

The undersigned hereby states under oath, in the presence of a notary public, as subscribed below, that the undersigned presided over a meeting of the Peachtree City Water and Sewerage Authority, in the capacity set forth below, on the meeting date set forth below.

A portion of this meeting was held in executive session and closed to the public, pursuant to motion duly made, seconded and passed by the Authority. The closed portion of such meeting, held in executive session, was devoted to matters within the exceptions provided by law, specifically as initialed below:

- ☐ Discussing matters protected by the attorney-client privilege. O.C.G.A. §50-14-2(1)
- ☐ Discussing the future acquisition of real estate. O.C.G.A. §50-14-3(4).
- ☒ Discussing or deliberating the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee. O.C.G.A. §50-14-3(6).

The closed portion of the meeting was held in compliance with the law, based upon the advice of legal counsel for the Authority, and based upon observation of all members present.

In witness whereof, the undersigned has signed this affidavit on the date indicated below.

Sworn to and subscribed before
me this 5 day of FEBRUARY
2018.

Notary Public



Signature

John L. Dufresne Jr.

Title:

CHAIRMAN

Date of Meeting:

5 FEB 18

CONCURRENCE OF AUTHORITY MEMBERS

The undersigned confirm that the statements contained in the above affidavit are true and correct.

[Signature]
[Signature]
[Signature]

OPINION OF LEGAL COUNSEL

The closed portion of the meeting of the Peachtree City Water and Sewerage Authority referenced in the above affidavit was appropriate under Georgia law and was held pursuant to my advice and counsel.

Legal Counsel

[Signature] 2/5/18