

Peachtree City Water and Sewerage Authority

July 20, 2021

The Peachtree City Water and Sewerage Authority held its monthly meeting on Tuesday, July 20, 2021, in the break room and conference room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Vanessa Fleisch, Vice-Chairman Mike King, Treasurer/Secretary Terry Ernst, Board Member Phil Prebor, Board Member Kevin Madden, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. Todd Baugh (Cpak Technology Solutions), Ms. Hope Larisey (ISE), and Mr. John Dufresne. Due to the COVID-19 pandemic and Governor Brian Kemp's Executive Order the Board members were located in the break room and the public was in the Board room for proper social distancing with live video and audio being fed into each room.

Ms. Fleisch called the meeting to order at 8:30 am. The meeting began with the Pledge of Allegiance.

Ms. Fleisch opened the meeting up for public comment. There were no public comments.

Ms. Fleisch asked for a motion to approve the June 15, 2021 regular meeting minutes. Mr. Ernst made the motion, seconded by Mr. King. Motion carried.

There were no reports from the Authority members.

Mr. Dan Davis provided a General Manager report, stating the Authority is now fully staffed allowing for proactive maintenance in the system and at the plants. Mr. Dan Davis stated there was a RAS pump failure today, which is getting addressed. Mr. Dan Davis discussed the potential ARP projects, stating the team evaluated the potential service needs at the airport and future growth is already properly provided for. Ms. Griffis paused the meeting to allow the Chairman to address the people talking in the public area (Board room), and Ms. Fleisch called that room to order so that attendees can hear the meeting. Mr. Dan Davis stated the staff met with City planning staff to evaluate ARP projects from a planning perspective. Mr. Dan Davis stated ISE will continue to evaluate potential ARP projects. Ms. Fleisch inquired as to how the Authority is addressing the fluctuation in fuel prices for pump generators, trucks, etc. Ms. Shah stated the Authority has two tanks for fuel (both diesel and off-road); fuel is bought through a wholesaler and V-cards are used for regular cars.

Mr. Dan Davis discussed the ISE General Management Contract (Work Authorization), stating the contract is a renewal of the annual contract with a 30-day cancellation notice provision. The contract is the same as last year, and ISE has enjoyed being part of a successful Authority team. Mr. King made a motion to approve the ISE General Management Contract, seconded by Mr. Madden. Motion carried.

Ms. Larisey discussed the ISE Work Authorization for the Industrial Pretreatment Program. Ms. Larisey stated the program has a 5-year permit cycle, which is expiring next year; ISE will complete a renewal. The permit requires industrial waste survey of industries producing industrial waste to ensure nothing is going into the streams. Each month industries complete self-monitoring and submit results to the Authority. Ms. Fleisch asked if the team communicates with the City Planner to know what is planned for development (new industries). Ms. Larisey stated we have not coordinated with the City Planner in the past, but that would be a good standard operating procedure moving forward. Ms. Larisey stated the team completes annual recognition sampling/surveys. Mr. Dan Davis stated the plant received a slug of

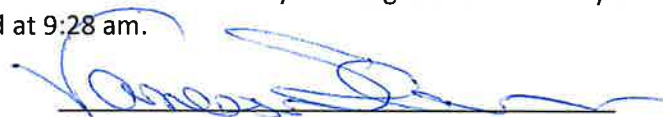
something last month which killed the bacteria balance in one of the basins; however, we did not have a permit violation. Mr. King stated that if an industry (like CertainTeed) retools or changes a process, they should notify the Authority. Ms. Larisey stated that the industries do notify the Authority as part of their permit. Mr. Prebor asked why the oil refinery was not on the identified industry list. Ms. Larisey stated they do not discharge into the system. Mr. Ernst made a motion to approve the ISE Work Authorization for the Industrial Pretreatment Program, seconded by Mr. Prebor. Motion carried.

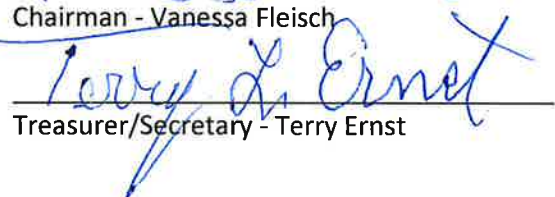
Ms. Shah discussed the Quarterly Financial Update, stating we are nine months into the budget year; expenses are under budget and the team is working to get capital projects completed by the end of the year. Ms. Shah stated revenue is at 71% and it should be at 75%; industrial is down 2% and residential is down 1.5%. Ms. Shah stated she is seeing an increase in usage, and the Authority should meet the budget revenue projections. Ms. Shah stated the FY2022 budget will be conservative with regard to revenue and expenses. Ms. Shah stated the Authority has \$11 million outstanding debt, with a payment submitted this year. Ms. Shah stated the cash reserve is slowly increasing and some cash has been reallocated for future system maintenance projects.

Ms. Fleisch asked for a motion to adjourn into Executive Session for the purpose of Real Estate, Personnel and Potential Litigation. The motion was made by Mr. King and seconded by Mr. Madden. Motion carried. The meeting was adjourned into Executive Session at 8:51 am.

The meeting was reconvened at 9:28 am.

Ms. Fleisch asked for a motion to adjourn. The motion was made by Mr. King and seconded by Mr. Ernst. Motion carried. The meeting was adjourned at 9:28 am.

  
Chairman - Vanessa Fleisch

  
Treasurer/Secretary - Terry Ernst