

Peachtree City Water & Sewerage Authority
Regular Meeting
Agenda
Tuesday, January 18, 2022
8:30 a.m.

I. Pledge of Allegiance

II. Oath of Office

III. Election of Officers

IV. Public Comment

V. Minutes

December 14, 2021 - Regular Meeting Minutes

VI. Reports

A. Authority Members

B. General Manager

VII. Property Committee Appointments

VIII. Executive Session – Real Estate, Personnel, Potential Litigation

IX. Adjourn

**** Location of meeting is Peachtree City Water & Sewerage Authority at 1127 Hwy. 74, South ****

NOTE: This agenda is subject to change up to twenty-four hours prior to the scheduled meeting.

A quorum of City Council will be in attendance.

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, KIMBERLY K. LEARNARD, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a **Board Member for the Peachtree City Water and Sewerage Authority** for the City of Peachtree City, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

KIMBERLY K. LEARNARD
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this _____ day of _____, 2022

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, GRETCHEN CAOLA, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a Board Member for the Peachtree City Water and Sewerage Authority for the City of Peachtree City, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

GRETCHEN CAOLA
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this ____ day of _____, 2022

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, FRANK J. DESTADIO, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a Board Member for the Peachtree City Water and Sewerage Authority for the City of Peachtree City, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

FRANK J. DESTADIO
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this ____ day of ____, 2022

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, MIKE KING, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a Board Member for the Peachtree City Water and Sewerage Authority for the City of Peachtree City, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

MIKE KING
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this _____ day of _____, 2022

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

FAYETTE COUNTY
STATE OF GEORGIA

OATH OF OFFICE

“I, PHILIP E. PREBOR, do hereby solemnly swear and affirm that I will faithfully and truly perform the duties of a **Board Member for the Peachtree City Water and Sewerage Authority** for the City of Peachtree City, that I will support and defend the Constitution of the United States and the Constitution of Georgia, and shall faithfully and impartially discharge this duty to the best of my skill and ability as to me shall seem to the best interest and welfare of the City of Peachtree City without fear, favor or affection.

I further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which by the laws of this state I am prohibited from holding; and that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia.

SO HELP ME GOD.”

PHILIP E. PREBOR
Board Member, Peachtree City Water and
Sewerage Authority

Sworn to and subscribed before me,
an officer authorized to administer
oaths, this ____ day of ____, 2022

Melissa Darden Griffis, Esq., Attorney
For Peachtree City Water and Sewerage
Authority
Fayette County, Georgia

Peachtree City Water and Sewerage Authority

December 14, 2021

The Peachtree City Water and Sewerage Authority held its monthly meeting on Tuesday, December 14, 2021, in the break room and conference room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Vanessa Fleisch, Vice-Chairman Mike King, Treasurer/Secretary Terry Ernst, Board Member Phil Prebor, Board Member Kevin Madden, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. Chris Miller (Cpak Technology Solutions), Mr. Josh Thomas (Cpak Technology Solutions), Mr. Loren Yarbrough (WASA), Ms. Kim Learnard, and Mr. John Dufresne. Due to the COVID-19 pandemic and Governor Brian Kemp's Executive Order the Board members were located in the break room and the public was in the Board room for proper social distancing with live video and audio being fed into each room.

Ms. Fleisch called the meeting to order at 8:31 am. The meeting began with the Pledge of Allegiance.

Ms. Fleisch opened the meeting up for public comment. There were no public comments.

Ms. Fleisch asked for a motion to approve the November 4, 2021 regular meeting minutes. Mr. King made the motion, seconded by Mr. Madden. Ms. Fleisch abstained. Motion carried.

There were no reports from the Authority members. Mr. Dan Davis provided a General Manager report, discussing the tornado storm event earlier in the year and its effect on the City of Newnan. Mr. Dan Davis introduced Mr. Loren Yarbrough, the Authority Collection System/Support Services Supervisor, to discuss the recently developed Emergency Action Plan. Mr. Loren Yarbrough presented a summary of the Emergency Action Plan. Mr. Prebor asked if other neighboring communities assist during natural disasters/emergencies. Mr. Dan Davis stated the Authority is part of a mutual aid agreement with other local municipalities and utility systems in the area. Ms. Fleisch stated she was aware that during the most recent storm event, Newnan had to temporarily switch to Coweta County water service. Mr. Dan Davis discussed that the Authority does not have heavy equipment that may be required in a natural disaster (with fallen trees) to push our way into a remote pump station; and there is not justification for the Authority to purchase this equipment. For this purpose, a clause will be included in the Emergency Services Contract to guarantee the Authority's use (as a priority) of the contractor's heavy equipment during these emergency events. Ms. Fleisch asked how long gas on hand will keep a pump station running. Mr. Dan Davis responded possibly a few days, and additional gas/diesel could be pumped in with a contractor. Mr. Dan Davis stated the staff have reactivated the old radio system to communicate with the City Public Works and Fire departments. Mr. Madden asked if the staff have drilled this program this year. Mr. Loren Yarbrough stated the plan has not been drilled this year; the staff just recently completed and implemented the plan; the first drill is upcoming, and drills will be ongoing throughout the year with annual training for staff members. Mr. Dan Davis commented on Mr. Loren Yarbrough's leadership of the Collection System and Support Services departments and marked improvement to the facilities.

Mr. Dan Davis recognized Ms. Fleisch for her leadership of the Authority, in appreciation of her service and dedication as the Chair of the Authority Board of Directors.

Ms. Griffis discussed the Election of Officers, stating Mr. Ernst currently serves as Treasurer/Secretary. Mr. Ernst made a motion to elect Mr. Prebor as Treasurer/Secretary, seconded by Mr. Madden. Motion carried.

Mr. Madden made a motion to assign Mr. Prebor as a bank documents signatory officer, seconded by Mr. King. Mr. Prebor abstained. Motion carried.

Ms. Shah presented the Budget Year End Update, stating the Authority ended the year strong with net revenue exceeded by \$40,000. Expenses were under budget by \$140,000, and a few capital projects will carry over to the next year because of a lack in supplies. There was no Emergency Services contract usage, and \$160,000 was spent on the Annual Services contract. The Authority is in good financial standing, with \$10 million in cash.

Ms. Fleisch asked for a motion to adjourn into Executive Session for the purpose of Potential Litigation. The motion was made by Mr. King and seconded by Mr. Madden. Motion carried. The meeting was adjourned into Executive Session at 8:58 am.

The meeting was reconvened at 9:09 am.

Ms. Fleisch asked for a motion to adjourn. The motion was made by Mr. Madden and seconded by Mr. Ernst. Motion carried. The meeting was adjourned at 9:09 am.

Vice Chairman – Mike King

Board Member – Phil Prebor