

Peachtree City Water and Sewerage Authority

August 16, 2022

The Peachtree City Water and Sewerage Authority held its monthly meeting on Tuesday, August 16, 2022, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Mike King, Treasurer/Secretary Gretchen Caola, Board Member Frank Destadio, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. Josh Thomas (Cpak Technology Solutions), Ms. Hope Larisey (ISE), Ms. Lauren Worley (ISE), Mr. Clint Holland, and Mr. John Dufresne. Board Member Phil Prebor was absent.

Ms. Learnard called the meeting to order at 8:30 am. The meeting began with the Pledge of Allegiance.

Ms. Learnard opened the meeting up for public comment. There were no public comments.

Ms. Learnard asked for a motion to approve the June 21, 2022 regular meeting minutes. Mr. Destadio made a motion to approve the June 21, 2022 regular meeting minutes, seconded by Mr. King.

There were no reports from the Authority members. Mr. Dan Davis provided a General Manager report stating everything is operating as expected.

Ms. Learnard discussed the Meeting Date Calendar. Mr. King made a motion to approve the Meeting Date Calendar, seconded by Ms. Caola. Motion carried.

Mr. Dan Davis discussed the bank documents for signatory officers, requesting the signatory change from Ms. Caola to another Board member. Mr. King made a motion to approve Mr. Destadio as the new signatory, seconded by Ms. Caola. Motion carried.

Ms. Learnard discussed the correspondence from the Fayette County Water System. Ms. Griffis stated this was presented for information and will be addressed at a future meeting. Mr. King recommended the Authority place a notice in the sewer bill to alert customers of the increased cost to the Authority. Mr. Clint Holland (314 Loring Lane, Peachtree City) stated he is on the water committee and the increase was made across the board.

Ms. Larisey discussed the Industrial Pretreatment program work authorization. Ms. Larisey stated the program is required by the EPA, and includes five permitted industries. Ms. Larisey stated Hoshizaki is working with the new metal limits and looking for a new filter system to add to their process. The Authority has recommended providing more time to Hoshizaki in order to implement this system. Mr. Dan Davis stated the Authority has an amount or "budget" of pollutant loads, stating there should be room for allocation. Mr. King made a motion to approve the Industrial Pretreatment Work Authorization, seconded by Mr. Destadio. Motion carried.

Mr. Dan Davis discussed the Correspondence from the City of Peachtree City regarding ARPA funds, stating the Authority received notice that the funding amount WASA will receive has been reduced by \$1 million. Mr. Dan Davis stated the Authority will meet the schedule requirements with the proposed projects. Mr. King asked if the Huddleston Road project will be funded with ARPA funds. Ms. Griffis stated the funded projects will be reviewed in the budget presentation.

Ms. Shah discussed the September 30, 2022 Quarterly Financial Update, stating the Authority is at the 75% point in the budget year. Ms. Shah stated revenues are at budget and expenses are under budget, and the Authority will meet the FY2022 budget. Mr. Destadio asked for clarification of the sinking fund. Ms. Shah stated funds are transferred from the operating fund to the shrinking fund to pay the bond.

Mr. Dan Davis discussed the Organizational Chart, stating the budget includes the addition of an additional staff member so the crews can be more efficient. This position would assist with logistics, allowing crews to continue working when additional materials or supplies are needed. This additional person would coordinate and procure all needed supplies/parts.

Mr. Dan Davis discussed the Job Description stating it supports the new position discussed with the Organizational Chart.

Mr. Dan Davis discussed the FY23 Budget Presentation stating the budgeting process started three months ago. Mr. Dan Davis stated the influx of ARPA funds has allowed the staff to take a deeper look into the capital projects. Mr. Dan Davis stated the budget reflects an increase in power, fuel, and solids disposal. Mr. Dan Davis stated the Authority continues to be in great financial shape. Mr. McNeil reviewed the budget highlights, and Ms. Shah reviewed the budget financials as outlined in the presentation. Mr. Dan Davis reviewed the Capital Improvement Plan, including discussion of re-permitting efforts. Ms. Griffis stated the budget is presented this month, and will be on the agenda for approval next month, September 2022.

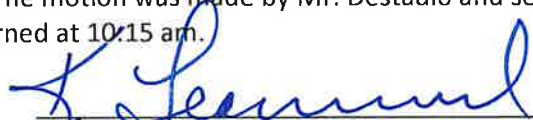
Mr. Dan Davis discussed the ISE Contract. Mr. Dan Davis stated an additional task was added to provide financial oversight and language was added to provide litigation support at an hourly rate. Mr. Destadio made a motion to approve the Contract Management Work Authorization, seconded by Mr. King. Motion carried.


Ms. Learnard asked for a motion to adjourn into Executive Session for the purpose of Real Estate, Personnel, and Potential Litigation. The motion was made by Mr. King and seconded by Mr. Destadio. Motion carried. The meeting was adjourned into Executive Session at 9:28 am.

The meeting was reconvened at 10:15 am.

Mr. King made a motion to approve a benefit of \$300 per employee as a bridge until the COLA adjustment takes effect, seconded by Ms. Caola. Motion carried.

Ms. Learnard asked for a motion to adjourn. The motion was made by Mr. Destadio and seconded by Mr. King. Motion carried. The meeting was adjourned at 10:15 am.

  
\_\_\_\_\_  
Chairman – Kim Learnard

  
\_\_\_\_\_  
Vice Chairman – Mike King