

Peachtree City Water and Sewerage Authority

September 16, 2022

The Peachtree City Water and Sewerage Authority held its monthly meeting on Friday, September 16, 2022, in the break room of the John W. Gronner Administrative Center. The following individuals were present: Chairman Kim Learnard, Vice-Chairman Mike King, Board Member Phil Prebor, Board Member Frank Destadio, Ms. Melissa Griffis (attorney with Horne & Griffis), Mr. Dan Davis (ISE), Ms. Leslie Baer (ISE), Ms. Millie Shah (WASA), Mr. Larry McNeil (WASA), Mr. Chris Miller (Cpak Technology Solutions), Mr. Bo Davis (ISE), and Mr. John Dufresne.

Ms. Learnard called the meeting to order at 8:30 am. The meeting began with the Pledge of Allegiance.

Ms. Learnard opened the meeting up for public comment. There were no public comments.

Ms. Griffis stated Ms. Gretchen Caola was no longer serving on the Board and a new Treasurer/Secretary was needed. Mr. Prebor made a motion to nominate Mr. Destadio as Treasurer/Secretary, seconded by Mr. King. Motion carried.

Ms. Learnard asked for a motion to approve the August 16, 2022 regular meeting minutes. Mr. Prebor stated he was not at the August 16, 2022 meeting but did review the meeting minutes. Mr. King made a motion to approve the August 16, 2022 regular meeting minutes, seconded by Mr. Destadio. Motion carried.

There were no reports from the Authority members. Mr. Dan Davis provided a General Manager report and discussed a letter received from the EPD regarding the Line Creek plant. Mr. Dan Davis stated he will review the letter and report back to the Board. Mr. Dan Davis stated a draft of the biosolids management report will be presented at the November board meeting and it will contain multiple options for consideration.

Mr. Dan Davis discussed the Organizational Chart stating that the chart was presented at the Board meeting last month which includes a new logistics position (Maintenance Coordinator). Mr. Destadio made a motion to approve the Organizational Chart, seconded by Mr. King. Motion carried.

Mr. Dan Davis discussed the Job Description stating it supports the new position in the Organizational Chart and was presented at the Board meeting last month. Mr. King made a motion to approve the Job Description, seconded by Mr. Prebor. Motion carried.

Ms. Shah discussed the FY23 Annual Budget stating the bottom line is the same as presented at the last Board meeting and includes additional FY22 COLA and FY23 COLA. Mr. Bo Davis stated there are minor qualitative changes to the budget from what was presented last month, including renaming two column headings to improve clarity. Mr. Destadio discussed prepayment of fees from a particular subdivision and its effect on the FY22 revenues being over budget. Mr. Prebor made a motion to approve the FY23 Annual Budget, seconded by Mr. King. Motion carried.

Ms. Shah discussed the Annual Services Contract stating three bids were received and a standard procurement process was followed. Ms. Shah stated the contract term is for one year with a one-year renewal. The staff recommends the contract be awarded to Crawford Grading and Pipeline, Inc. Mr.

Prebor asked why there was a large disparity in the bid amounts. Ms. Shah stated the bids were dependent on internal costs. Mr. Dan Davis stated both Crawford Grading and Pipeline, Inc. and RDJE, Inc. have held the contract in the past. Mr. Prebor made a motion to approve the Annual Services Contract with Crawford Grading and Pipeline, Inc. in the amount of \$171,995, seconded by Mr. Destadio. Motion carried.

Ms. Shah discussed the Emergency Services Contract stating one bid was received and a standard procurement process was followed. Ms. Shah stated the contract term is for one year with a one-year renewal. The staff recommends the contract be awarded to Crawford Grading and Pipeline, Inc. Mr. Destadio made a motion to approve the Emergency Services Contract with Crawford Grading and Pipeline, Inc. in the amount of \$23,280, seconded by Mr. King. Motion carried.

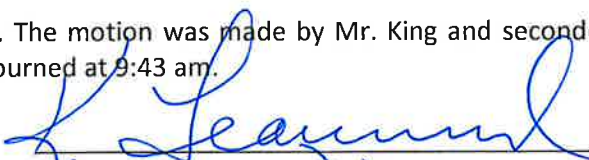
Mr. Dan Davis discussed the Agreement with the Fayette County Water System, stating the Authority received a notice of an increase in the rate for billing services for a three-year term. Mr. Dan Davis recommended the Authority respond to the Water System notice requesting revisions to the agreement. The revisions suggested include changing the term to two years, and the removal of redundant language. Mr. Prebor asked why the term should be changed. Ms. Griffis stated the renewal notice was early and a two-year term will maintain the original schedule which is preferable to the Authority staff (to not extend the term outside the current agreement). Ms. Griffis noted the current agreement allows the Water System to increase the rate amount at any time within the term. Ms. Shah stated the proposed increase is \$55,000 per year, totaling \$266,000 for the budget year. Mr. King made a motion to approve the revised Agreement with the Fayette County Water System, seconded by Mr. Prebor. Motion carried.


Ms. Learnard asked for a motion to adjourn into Executive Session for the purpose of Real Estate, Personnel, and Potential Litigation. The motion was made by Mr. King and seconded by Mr. Prebor. Motion carried. The meeting was adjourned into Executive Session at 8:58 am.

The meeting was reconvened at 9:42 am.

Ms. Learnard opened the regular meeting session again. Mr. Prebor made a motion to change the Board meeting dates: canceling the October 18, 2022 meeting; canceling the December 20, 2022 meeting; and rescheduling the November 15, 2022 meeting to November 8, 2022 (to accommodate medical renewals), seconded by Mr. Destadio. Motion carried.

Ms. Learnard asked for a motion to adjourn. The motion was made by Mr. King and seconded by Mr. Prebor. Motion carried. The meeting was adjourned at 9:43 am.

  
Chairman – Kim Learnard

  
Vice Chairman – Mike King